

Results of the English Oral Communication Exercise

Standard Report

Candidate: Candidate X

Date of evaluation: January 200X

The following report illustrates the results obtained by the candidate on the English Oral Communication Exercise. A score is attributed for each of the six evaluation criteria with regards to "Expression." Also, a global score is provided with regards to the candidate's comprehension of the English language.

EXPRESSION

VOCABULARY

‣ **Expression : Level of language 5**

The candidate uses vocabulary that is varied and appropriate for the context, allowing the interlocutor to clearly understand the idea expressed. The interlocutor rarely needs explanations.

RHYTHM

‣ **Expression : Level of language 6**

The candidate's rhythm of speech allows him to make himself understood optimally by the interlocutor because he always uses proper intonation, sentence stress and syllable stress. The interlocutor never has to interrupt the candidate for explanations or to ask him to repeat what he said.

REASONING

‣ **Expression : Level of language 5**

The candidate demonstrates an ability to link his ideas coherently and his reasoning is objective and allows him to make himself understood by his interlocutor. The latter rarely needs explanations.

VERBS

‣ **Expression : Level of language 4**

The candidate's use of verb types, tenses and forms is appropriate, allowing him to be understood by his interlocutor. The use of verbs is not always optimal but does not prevent the interlocutor from understanding what he said.

SYNTAX

‣ **Expression : Level of language 3**

The candidate generally applies the rules of English grammar correctly but he demonstrates some gaps in this area. Although the interlocutor understands the general idea, he must sometimes ask the candidate for clarification. Word order and sentence structure are not always appropriate.

LEVEL OF LANGUAGE

‣ **Expression : Level of language 6**

The candidate uses, elaborately, the level of language that is appropriate for a conversation with a client, allowing him to make himself understood optimally by the interlocutor. The interlocutor does not need explanations.

COMPREHENSION

OVERALL RESULT

‣ **Comprehension : Level of language 6**

On the whole, the candidate demonstrated a full understanding of the vocabulary, rhythm, reasoning, verbs, syntax and level of language used, allowing for rich and sustained conversation with his interlocutor. The candidate understands English very well in a work context.

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Candidate: Candidate X

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OVERALL RESULTS

‣ **Expression : Level of language 5**

On the whole, the candidate's use of vocabulary, rhythm, reasoning, verbs, syntax and level of language was varied and appropriate, allowing his interlocutor to easily follow the flow of the conversation. The candidate expresses himself well in English in a work context.

‣ **Compréhension : Level of language 6**

On the whole, the candidate demonstrated a full understanding of the vocabulary, rhythm, reasoning, verbs, syntax and level of language used, allowing for rich and sustained conversation with his interlocutor. The candidate understands English very well in a work context.

‣ **Evaluator's comments on "Expression"**

Ms. Candidate X is well-suited to work in an English environment. Her logic and confidence are excellent. She has a varied vocabulary and a very good rhythm to her speech; the rhythm approaches a native speaker's in clarity and flow of speech with rare hesitations. Though there are a few syntax, vocabulary and verb choice/conjugation errors evident, they do not impede the listener's comprehension or the flow of the conversation; she seemed a bit distracted at times and this may have led to some of her errors. There is excellent use of linking words and idioms which advance the logic of the conversation. The overall tone of the conversation was friendly, and it is evident to the listener that Ms. Candidate X is confident speaking English in either a business or informal setting.

‣ **Evaluator's comments on "Comprehension"**

Ms. Candidate X is capable of working in an English language environment. Her errors are fairly minor and usually do not detract from the listener's comprehension. Ms. Candidate X uses varied and mostly appropriate vocabulary, syntax and verbs, though there were some errors in choice of vocabulary and verbs and other choices were not optimal. Syntax was another area of weakness: sometimes phrasing was incorrect (and/or words missing) or awkward and there were preposition, plural and article errors. Some verb conjugation was incorrect and there were noun/verb agreement errors in some places. There were also pronunciation errors, though the rhythm was generally fine. Ms. Candidate X was always willing to self-correct and was pleasant and professional throughout the evaluation.

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Name of the candidate:

Candidate X

Date of evaluation:

January 200X

An "X" should be placed under each criteria indicating the candidate's ability to communicate in english in terms of expression and comprehension.

- ① Level of language 1
- ② Level of language 2
- ③ Level of language 3
- ④ Level of language 4
- ⑤ Level of language 5
- ⑥ Level of language 6

VOCABULARY

Expression	Comprehension
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X	
	X

RHYTHM

Expression	Comprehension
------------	---------------

X	X

REASONING

Expression	Comprehension
------------	---------------

X	
	X

VERBS

Expression	Comprehension
------------	---------------

X	
	X

SYNTAX

Expression	Comprehension
------------	---------------

X	
	X

LEVEL OF LANGUAGE

Expression	Comprehension
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X	X

Once the 6 criteria have been evaluated (both in terms of expression and comprehension), an overall score must be determined. This score will reflect the candidate's ability to communicate in English within a work context. In order for the candidate to be considered, he/she must meet the expectations as outlined.

OVERALL RESULTS

- ① Level of language 1
- ② Level of language 2
- ③ Level of language 3
- ④ Level of language 4
- ⑤ Level of language 5
- ⑥ Level of language 6

X